

SAMPLE CONVERSION READINESS SCORECARD (CRS)

- *Managing Site Survey Activities*

PERIOD ENDING 29 SEP 2011:	RATING DESCRIPTION:	RATING
DATA PREPAREDNESS (CLEANSING) (Serial #s, Components, Inventory, etc.)	Unit Data Cleansing was executed down to a .01% Error rating	
SITE PREPAREDNESS (Audience analysis, Hardware, etc.)	Audience analysis went well. Hardware prepared, all systems not online (Unit Supply)	
TRAINING PREPAREDNESS (Web-based (WBT), Lead-user, NET, etc.)	335 of your Soldiers trained during , 190 Logisticians. 25% completed WBT	
POST MODERNIZATION (End User Manual, Job Aids, Over-the-Shoulder, etc.)	Visited all key units & Soldiers. Provided them with Job Smart Books	

LEGEND			
	EXCEEDED GOAL		FAILED
	MET GOAL		N/A (or Unknown)
	MISSED GOAL		

OVERALL RATING	
OVERALL UNIT READINESS ASSESSMENT	

- *Score Cards are the Conversion Readiness tool*
- *Score Cards are discussed during each site survey (in & out Briefings)*