

# ***The Conversion Readiness Scorecard (CRS)***



# Conversion Readiness Scorecard (CRS)

- This is a GCSS-Army fielding conversion progress reporting document
- Has three (3) pre-conversion and one (1) post conversion rating categories:

- **Pre-conversion**

- Data Preparedness
    - Site Preparedness
    - Training Preparedness

- **Post-conversion**

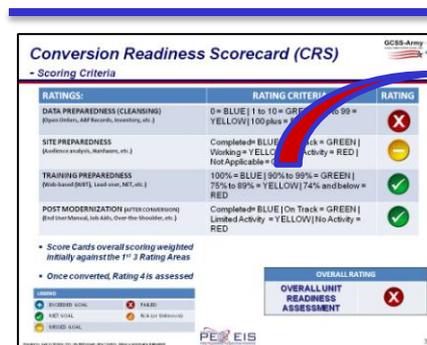
- Post Modernization

- The scorecard consist of 5 cards: A main card and 4 detail cards. One for each for each rated category on the main card.

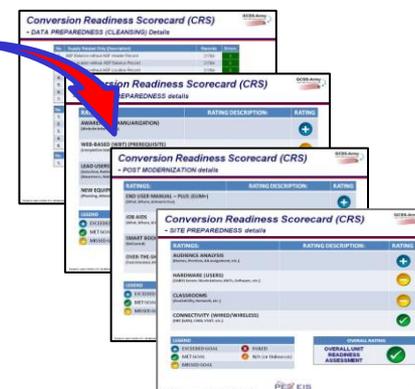
- Each rating category has its own individual weighted criteria with detail subcategories

The scorecard is not a measure of the soldiers ability to do his/her job right, but a measure of units readiness to migrate into an enterprise system. What was right in the legacy system may not be right in the enterprise.

Main Card



Supporting Detail Cards



# Conversion Readiness Scorecard (CRS)

## - Scoring Criteria

# SAMPLE

### Main Scorecard with Overall Score

RATINGS:	RATING CRITERIA:	RATING
<b>DATA PREPAREDNESS (CLEANSING)</b> (Open Orders, ABF Records, Inventory, etc.)	0 = BLUE   1 to 10 = GREEN   11 to 99 = YELLOW   100 plus = RED	
<b>SITE PREPAREDNESS</b> (Audience analysis, Hardware, etc.)	Completed= BLUE   On Track = GREEN   Working = YELLOW   No Activity = RED   Not Applicable = Orange	
<b>TRAINING PREPAREDNESS</b> (Web-based (WBT), Lead-user, NET, etc.)	100% = BLUE   90% to 99% = GREEN   75% to 89% = YELLOW   74% and below = RED	
<b>POST MODERNIZATION (AFTER CONVERSION)</b> (End User Manual, Job Aids, Over-the-Shoulder, etc.)	Completed= BLUE   On Track = GREEN   Limited Activity = YELLOW   No Activity = RED	

- Score Cards overall scoring weighted initially against the 1<sup>st</sup> 3 Rating Areas
- Once converted, Rating 4 is assessed

OVERALL RATING	
<b>OVERALL UNIT READINESS ASSESSMENT</b>	

LEGEND			
	COMPLETED (DONE)		NOT READY
	ON TRACK		N/A (or Unknown)
	AT RISK		

# Conversion Readiness Scorecard (CRS)

## - DATA PREPAREDNESS (CLEANSING) Explained

- Logistical and finance data is gathered and run thru an audit process with thousands of business rules to determine its readiness to be migrated into an enterprise system.

NIT: 2-1 AD - RIC: WXX

Transactions need to be recorded in both FI and Log systems

Supply Related Only (Description)		Errors
	ABF Balance without ABF Header Record	0
	ABF Location without ABF Balance Record	2
	ABF Balance without ABF Location Record	3
4	ABF Balance Check (Ownership Purpose Code (OPC) & Condition Code)	4
5	Duplicate NIINs (Material Numbers)	0
6	No GCSS-Army Catalog Record for SARSS Record	0
7	SARSS Record held at SARSS 2AC	0

Inventory records need to be 100% accurate

No.	Finance and Supply Related (Description)	Errors
1	Record in SARSS not in Finance	0
2	Record In Finance not in SARSS	0
3	DODAACs in multiple RICs (SSAs)	0
4	Invalid DODAACs	0
5	Finance Orphan Error DODAAC performing other than normal SARSS	0

SAMPLE

Old DoDAACs that have since been deactivated

No.	Finance Related Only (Description)	Errors
1	GFEBS And STANFINS Reconciliation (Record in both systems)	0
2	Finance Master Data Reconciliation Errors with Legacy	0

Scoring Criteria			
0	1 - 10	11 - 99	>100

# Conversion Readiness Scorecard (CRS)

## - DATA PREPAREDNESS (CLEANSING) Subcategories Details (Example)

UNIT: 2-1 AD - RIC: WXX

No.	Supply Related Only (Description)	Errors
1	ABF Balance without ABF Header Record	0
2	ABF Location without ABF Balance Record	2
3	ABF Balance without ABF Location Record	3
4	ABF Balance Check (Ownership Purpose Code (OPC) & Condition Code)	4
5	Duplicate NIINs (Material Numbers)	0
6	No GCSS-Army Catalog Record for SARSS Record	0
7	SARSS Record held at SARSS 2AC	0

No.	Finance and Supply Related (Description)	Errors
1	Record in SARSS not in Finance	0
2	Record In Finance not in SARSS	0
3	DODAACs in multiple RICs (SSAs)	0
4	Invalid DODAACs	0
5	Finance Orphan Error DODAAC performing other than normal SARSS	0

No.	Finance Related Only (Description)	Errors
1	GFEBS And STANFINS Reconciliation (Record in both systems)	0
2	Finance Master Data Reconciliation Errors with Legacy	0

Scoring Criteria			
0	1 - 10	11 - 99	>100

# Conversion Readiness Scorecard (CRS)

## - SITE PREPAREDNESS Explained

RATINGS:	ACTION	RATING
<b>AUDIENCE ANALYSIS</b> (Names, Position, AA assignment, etc.)		
<b>HARDWARE (USERS)</b> (SARSS Server, Workstations, HHTs, Software, etc.)		
<b>CLASSROOMS</b> (Availability, Network, etc.)		
<b>CONNECTIVITY (WIRED/WIRELESS)</b> (NEC (LAN), CAISI, VSAT, etc.)		

**SAMPLE**

Identify Users and Access Administrators

Does automations systems meet minimum system requirements

Is appropriate connectivity available to support GCSS-Army

(NONE)		NOT READY
		N/A (or Unknown)

### OVERALL RATING

**OVERALL UNIT READINESS ASSESSMENT**

Classrooms laid on and do they meet the necessary requirement for connectivity

# Conversion Readiness Scorecard (CRS)

## - SITE PREPAREDNESS Subcategories Details

RATINGS:	RATING DESCRIPTION:	RATING
<b>AUDIENCE ANALYSIS</b> (Names, Position, AA assignment, etc.)	<h1>SAMPLE</h1>	
<b>HARDWARE (USERS)</b> (SARSS Server, Workstations, HHTs, Software, etc.)		
<b>CLASSROOMS</b> (Availability, Network, etc.)		
<b>CONNECTIVITY (WIRED/WIRELESS)</b> (NEC (LAN), CAISI, VSAT, etc.)		

LEGEND			
	COMPLETED (DONE)		NOT READY
	ON TRACK		N/A (or Unknown)
	AT RISK		

OVERALL RATING	
<b>OVERALL UNIT READINESS ASSESSMENT</b>	

# Conversion Readiness Scorecard (CRS)

## - TRAINING PREPAREDNESS Subcategories Details

RATINGS:	RATING DESCRIPTION:	RATING
<b>AWARENESS (FAMILIARIZATION)</b> (Website Information)		
<b>WEB-BASED (WBT) (PREREQUISITE)</b> (Completion Status)		
<b>LEAD USERS</b> (Selection, Participation, Completion) (Awareness, Materiel Management, Execution Level)	<b>SAMPLE</b>	
<b>NEW EQUIPMENT TRAINING (NET)</b> (Planning, Attendance & Completion)		

LEGEND	
	COMPLETED (DONE)
	ON TRACK
	AT RISK
	NOT READY
	N/A (or Unknown)

OVERALL RATING	
<b>OVERALL UNIT READINESS ASSESSMENT</b>	

# Conversion Readiness Scorecard (CRS)

## - POST MODERNIZATION Subcategories Details

RATINGS:	RATING DESCRIPTION:	RATING
<b>END USER MANUAL – PLUS (EUM+)</b> (What, Where, & How to Use)		
<b>JOB AIDS</b> (What, Where, & How to Use)		
<b>SMART BOOKS</b> (Delivered)	<h1>SAMPLE</h1>	
<b>OVER-THE-SHOULDER</b> (Task Oriented, Attendance & Completion)		

LEGEND			
	COMPLETED (DONE)		NOT READY
	ON TRACK		N/A (or Unknown)
	AT RISK		

OVERALL RATING	
<b>OVERALL UNIT READINESS ASSESSMENT</b>	